



Impact Report 2023 for the

PERTH VOCATIONS OFFICE





PUBLISHER NOTE

ACKNOWLEDGEMENT TO COUNTRY

We acknowledge the Traditional Custodians who have walked upon and cared for this land for thousands of years.

We acknowledge the continued deep spiritual attachment and relationship of Aboriginal and Torres Strait Islander Peoples to this country and commit ourselves to the ongoing journey of reconciliation.

PUBLICATION DETAILS

The **Perth Vocations Office Impact Report 2023** is published by the Catholic Archdiocese of Perth's Vocations Office.

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Life
TO THE FULL



VOCATIONS PRAYER

Loving God,

You are the Lord who has a great plan for the world and for each one of us.

In your merciful love, you invite us to belong to you completely, to live a life of holiness by our loving service of others.

Send us your Holy Spirit so that through the guidance and encouragement of our family and parish community, we may listen to your call and follow the way of our Good Shepherd.

Call from among your faithful people, priests and deacons after your own heart to serve the Catholic community of Perth.

We pray for the faith and courage to say Yes to whatever vocation you are calling us to: married life, single life, religious life, or ordained ministry.

We ask this prayer through Jesus Christ, our Lord, and the loving intercession of our Blessed Mother Mary.

Amen.

We invite you to read our Impact Report

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Dear Archbishop, members of the Curia and Archdiocesan staff,

It is with a full heart that I share with you the 2023 end of year report for the Catholic Archdiocese of Perth's Vocations Office.

We have referred to this end of year report as an "Impact Report," focusing on our collaborative efforts in sharing our Vocations message of "Life to the Full," and our joint support for anyone discerning to act on God's unique call to serve, to love and to care for others.

This Impact Report expands on our Vocations Office Strategic Plan, which can be viewed on our Perth Vocations website: perthvocations.org.au

The Perth Vocations Office undertook implementation of its Strategic Plan in July of 2023.

In short period of time, we have been able to deliver many positive impacts to our Catholic community and those discerning to follow a Vocations pathway.

Highlights of our impact, which will be elaborated further in the following pages, include:

- Delivering an inaugural Perth Vocations morning tea to 60+ community members;
- Strong collaborations with Catholic Youth Ministry to deliver Vocations messaging;
- Regular engagement with St Charles Seminary and Redemptoris Mater;
- A refreshed, inclusive messaging based on the Scripture - John 10:10 - to cast the net of God's vineyard as wide as possible.

Through these early collaborative foundations, we look forward to building a stronger impact for year 2024.

Heartfelt gratitude to our Vocations team, our community and to each of you for your support.

Israel Quirit



Perth Vocations Office
Impact report 2023
Catholic Archdiocese of Perth

Jul '23

Vocations Team gathered

- Vocations team including volunteers, established.
- Promotional materials developed with new messaging.
- Strategic Plan finalised.



Aug '23

New Vocations messaging

- New website launched.
- New Vocations promotional materials developed.
- Vocations social presence re-activated.

[View more](#)

Aug '23

Vocations at CYM Unite Event

- New Vocations messaging and website launched at Unite.
- Vocations information booth with St Charles seminarians

[Read more](#)

Sept '23

Vocations presentations

Vocations presentations requested and provided for:

- CYM Common Ground
- St Charles Seminary Morning Tea

[Read more](#)

Oct '23

Inaugural Perth Vocations morning tea

- Fully booked morning tea with clergy, seminarians and laity sharing their Vocations stories.

[Read more](#)

Nov '23

St Charles storytelling session

Half a day session to record the vocations stories of seminarians into ordained ministry for 2024 socials and storytelling and events.

**Vocations Committee and 2024 preparation**

- Vocations Committee to nominate new members and set regular meeting for 2024.
- Finalise 2024 activities and engagement calendar.

Dec '23

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INITIATIVE 1: VOCATIONS PROMOTION AT THE PAROCHIAL LEVEL

Initiative 1 of the Perth Vocations Office Strategic Plan focuses on “**Vocations Promotion at the Parochial Level.**” The table below showcases how to date - starting from July 2023 - we are advancing this initiative. We also share our plans for 2024 year to further advance this important initiative.

FOCUS	2023 ACHIEVEMENTS	2024 PLANS
<p>Parish outreach:</p> <p>We aim to reach out to as many parishes as possible by collaboration with seminarians at St. Charles' Seminary in Guildford, we hope this initiative will evoke vocations through priests or seminarians' sharing of their vocation's stories.</p>	<ul style="list-style-type: none"> • 2 x Morning Tea open event with St Charles Seminary (May & Sept) • Perth Vocations morning tea which saw collaboration of messaging at Bateman, Thornlie, Gosnells, Lockridge, Willetton and Subiaco parishes. • Presentations to Turrist Oratory Ministry and creation of presentation resources for other parish presentations. • Email from Clergy for Wellbeing to all clergy regarding Vocations resources. 	<ul style="list-style-type: none"> • Work with clergy members within the Committee to pilot Vocations presentations. • Provide all clergy with Vocations resources at Clergy morning tea events and/or other Clergy wellbeing events. • Continue Vocations presence with St Charles and other parishes.
<p>Empowering youth ministry:</p> <p>In collaboration with the youth ministry programme, we aim to inspire them with the courage to contribute to the society in which they live.</p>	<ul style="list-style-type: none"> • Collaboration with Catholic Youth Ministry which included: <ul style="list-style-type: none"> ◦ Unite event information booth ◦ Common Ground presentation • Presentation to Turrist Oratory Ministry • Initial contact made with St Vincent de Paul Youth Group and 24:7 Ministry for Perth Vocations Morning tea. • Initial collaboration with UNDA chaplaincy. 	<ul style="list-style-type: none"> • Organise meeting with CYM, UNDA chaplaincy and 24:7 ministry to establish regular and complementary services, resources and support. • Create a stakeholder database (CRM) to include potential collaborations. • Continue presentations and event participation.
<p>Archdiocesan inter-seminary:</p> <p>Develop a collegial spirit among seminaries/religious communities, parishes, multicultural groups, etc. through sports and entertainment.</p>	<ul style="list-style-type: none"> • St Charles seminarians at Unite event • St Charles and Redemptoris Mater seminarians at Perth Vocations Morning Tea • Collaboration with Clergy Wellbeing established for Seminarian Wellbeing event for bi-monthly events, starting February 2024. • Fr Bona (committee member) working with St Charles to refurbish soccer oval and tournament. 	<ul style="list-style-type: none"> • Implement 2024 seminarian wellbeing events including: <ul style="list-style-type: none"> ◦ High Tea with Curia ◦ Cooking and hospitality classes ◦ Theatre ◦ Lunch with elderly priests ◦ Sports tournament

PROMOTION AT PAROCHIAL LEVEL



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INITIATIVE 1: VOCATIONS PROMOTION AT THE PAROCHIAL LEVEL (CONTINUED)

FOCUS

Retreats and conferences:

This initiative will involve married couples, singles living a faithful committed Christian life, priests, deacons and religious sisters and brothers sharing their stories and witnesses to their different vocations.

2023 ACHIEVEMENTS

- Promotion of Little Sisters Advent Retreat on Vocations social channels and website.
- Initial proposal presented to Clergy Wellbeing team for a Vocations focus at clergy events.

2024 PLANS

- Continue to promote retreats of religious orders and parishes.
- Establish relationships with Centre for Marriage, Life and Family and Centre for Faith Enrichment for collaboration.
- Continue to explore opportunities for Vocations inclusions in community and clergy events.

PROMOTION AT PAROCHIAL LEVEL



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INITIATIVE 2: VOCATIONS PROMOTION IN CATHOLIC SCHOOLS AND UNIVERSITIES

Promoting a culture of vocation in Catholic schools requires its own individual approach. We will focus on year 10, 11 and 12 students as they are already considering their careers and lifestyle. This forms initiative 2 of the Vocations Office Strategy: **Vocations Promotion in Catholic Schools and Universities.**

FOCUS	2023 ACHIEVEMENTS	2024 PLANS
<p>Vocations Day Programme:</p> <p>These more informal activities will provide students with the opportunity to talk about vocation in a more relaxed atmosphere. It would be most desirable to integrate this initiative into existing religious education programmes.</p>	<ul style="list-style-type: none"> Initial contact made with Tom Gourlay of UNDA Chaplaincy. Contact made with 24:7 Ministry. Contact made with St Vincent de Paul Youth Group. Research conducted to see if Vocations can be involved with regular events at the above and added into 2024 engagement calendar 	<ul style="list-style-type: none"> Formalise engagement opportunities with UNDA, 24:7 Ministry, St Vinnies. Establish relationship with CEWA to determine involvement opportunities. Develop engaging Vocations school resources for downloading via Vocations website.
<p>Vocations Retreat Programme:</p> <p>This initiative is best suited to tertiary students and apprentices. It will provide them with the opportunity to discern God's will for them in an atmosphere promoting more focused reflection.</p>	<ul style="list-style-type: none"> As per above, initial contact made with Tom Gourlay at UNDA for further engagement. Initial contact made with UWA and Curtin Catholic Society. 	<ul style="list-style-type: none"> Organise meeting with CYM, UNDA chaplaincy, UWA and Curtin societies to seek opportunities for Vocations involvement for existing retreats. Develop engaging Vocations university resources for downloading via Vocations website.

PROMOTION AT CATHOLIC SCHOOLS AND UNIVERSITIES



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INITIATIVE 2: VOCATIONS PROMOTION IN CATHOLIC SCHOOLS AND UNIVERSITIES (CONTINUED)

FOCUS

Seminarians Vocations story sharing:

By seminarians sharing their personal story of faith development and discernment, this initiative aims to open up and broaden the thinking of school students concerning their own particular vocation.

2023 ACHIEVEMENTS

- St Charles Seminarians' stories filming and recording completed in November 2023.
- St Charles Seminarians' Humilitas content repurposed for Vocations website and sharing on socials.
- St Charles and Redemptoris Mater seminarians invited to morning tea, Unite event to share personal stories.

2024 PLANS

- Share St Charles Seminarians' stories via social channels, on website and eRecord and Archdiocese YouTube channels.
- Continue opportunities for seminarians to share stories in person at Vocations & collaborative events.

PROMOTION AT CATHOLIC SCHOOLS AND UNIVERSITIES

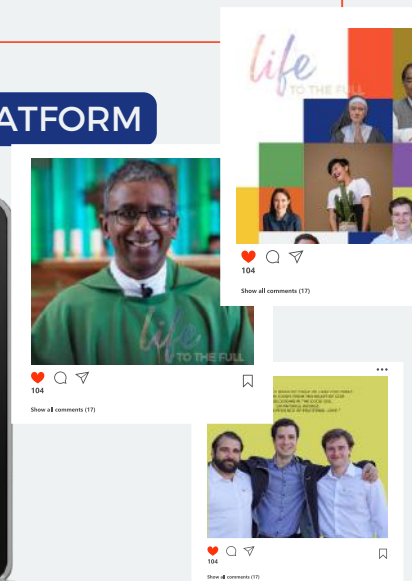
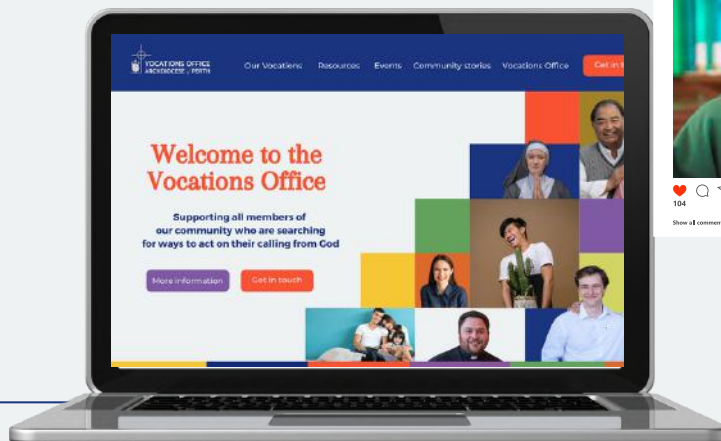


INITIATIVE 3: VOCATIONS PROMOTION VIA ONLINE PLATFORM

To take advantage of the strong influence of social media on young people, the Vocations Committee will ensure that the website and social media accounts are comprehensive and up to date. This is the focus of initiative three: **Vocations Promotion via Online Platform.**

FOCUS	2023 ACHIEVEMENTS	2024 PLANS
<p>Vocations website:</p> <p>The website is a source of information on vocations with accompanying online resources, especially for individuals who are seriously discerning their future.</p>	<ul style="list-style-type: none"> • New website launched with new messaging. • New website has the following backend scores: <ul style="list-style-type: none"> ◦ 2000+ backlinks (a high score) ◦ 40 domain authority (means website will score higher for related keyword searches) • Religious life resources added post consultation with religious orders WA. • Content continues to be updated for Vocations stories including with Seminarians stories. 	<ul style="list-style-type: none"> • Finalise set up of Google Analytics for Vocations website to measure unique visits. • Continue to create stories, update websites and build resources for downloading.
<p>Vocations Facebook:</p> <p>The Vocations Office will use Facebook to share initiatives that have occurred in parishes, schools and tertiary institutions. This platform will report and amplify these initiatives and reach out to the wider on-line community to cultivate a culture of vocation.</p>	<ul style="list-style-type: none"> • Facebook content calendar created for Vocations Office to allow for regular postings and sharing of stories. • Facebook engagement results since August 2023: <ul style="list-style-type: none"> ◦ 30+ new followers ◦ 119% engagement reach, up to 2900 people average per post ◦ 867 unique profile visits to the Facebook page over this lifetime. 	<ul style="list-style-type: none"> • Continue to create engaging Facebook post and stories including videos of seminarian stories. • Use Facebook ads to create targeted ads for events. • Use more videos for messaging. • Re-share and boost St Charles Seminary FB.

PROMOTION VIA VIA ONLINE PLATFORM



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INITIATIVE 3: VOCATIONS PROMOTION VIA ONLINE PLATFORM (CONTINUED)

FOCUS

2023 ACHIEVEMENTS

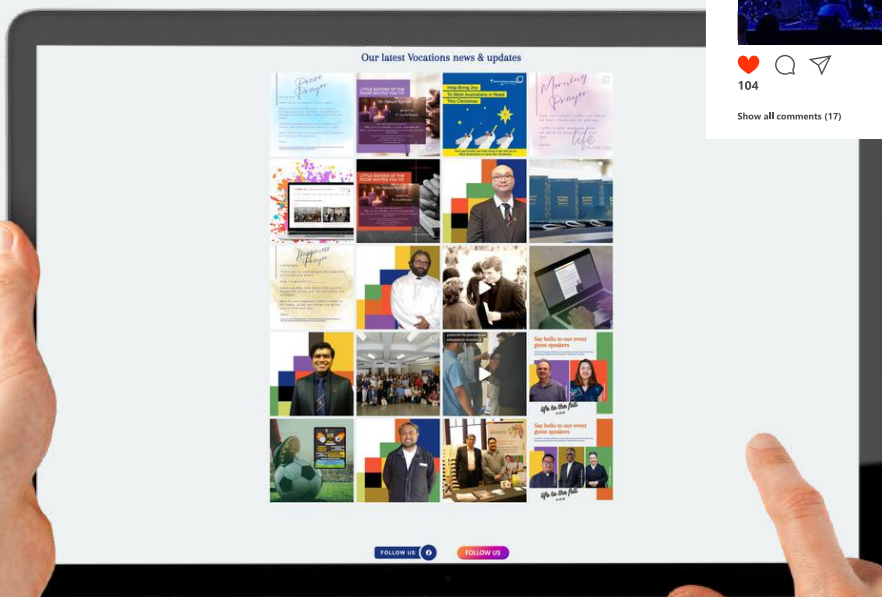
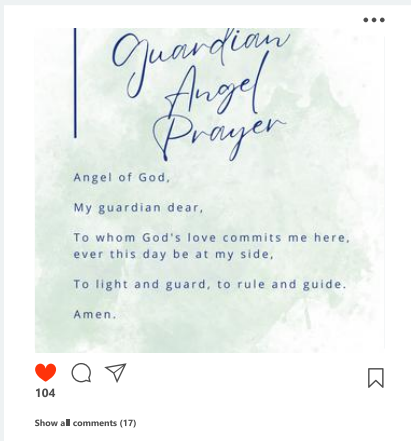
2024 PLANS

Vocations Instagram:

The Office will also use Instagram, an additional on-line platform, to share vocation snippets, including photo stories from retreats, conferences and events with the wider community.

- Vocations Instagram set up in September and has achieved 61 organic and engaged followers.
- Incentives set up at events to follow Vocations on Instagram for youth related events.
- Instagram metrics include:
 - 210 audience over this lifetime
 - 199 Instagram profile visits (unique visits)

- Continue to create engaging Instagram post and stories including videos of seminarian stories.
- Use ads to create targeted ads for events.
- Use more videos for messaging.



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INITIATIVE 4: SUSTAINING THOSE DISCERNING VOCATIONS

The priority for the Vocation Office will be to follow-up on individuals who have shown interest in the priesthood or ordained ministry. However it will also assist those interested in religious life, marriage and committed singlehood by directing them to the appropriate personnel and resources.

FOCUS	2023 ACHIEVEMENTS	2024 PLANS
<p>Archbishop dinner:</p> <p>This initiative involves the Archbishop hosting an annual dinner for potential candidates for the priesthood and religious life.</p>	<ul style="list-style-type: none"> • This has not been investigated as yet. • Plans are currently underway to invite Archbishop Timothy Costelloe SDB to provide a “Welcome” for seminarians in a high tea event in February 2024. Curia members to be invited to sit and talk to seminarians as well. 	<ul style="list-style-type: none"> • Continue investigating opportunities for Archbishop, Bishop and Curia members to be involved in a dinner or similar style event for those discerning into ordained ministry.
<p>Archdiocesan Vocations Conference:</p> <p>This conference will focus on discussing ways in which a culture of vocations can be developed.</p>	<ul style="list-style-type: none"> • A Perth Vocations Morning Tea was instead held as a form of conference, with a half a day workshop with QA, storytelling and workshop. This style was well received (see Appendix 2 for results of the event and preparation for 2024). • In addition, the Perth Vocations team have created a calendar for regular events that contribute to an impact of a large conference. See Appendix 3 for activities calendar. 	<ul style="list-style-type: none"> • Perth Vocations morning tea will be held twice a year to act as a conference sharing stories of Vocations in all walks of life. • Implement 2024 activities calendar.

SUSTAINING THOSE DISCERNING VOCATIONS



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INITIATIVE 4: SUSTAINING THOSE DISCERNING VOCATIONS

FOCUS	2023 ACHIEVEMENTS	2024 PLANS
<p>St Charles Seminary Open Day:</p> <p>With this initiative potential candidates will be invited to come, see and experience the Seminary at Guildford.</p>	<ul style="list-style-type: none"> • 2 x Morning Tea open event with St Charles Seminary (May & Sept). • St Charles Seminary stories recording to be shared on socials in 2024. • Continue re-sharing St Charles Humiltas content and social content on Vocations channels. • Prospects from morning tea invited to Perth Vocations events and communications made by Fr Israel. 	<ul style="list-style-type: none"> • Continue engagement with St Charles Seminary for open days and provide extra support for “marketing” the events to parishes and other relevant groups by sharing our contacts and resources. • Establish MS Project Planner to track progress of those discerning and their contact details.
<p>Three months discernment period for prospective seminarians:</p> <p>This initiative is specifically designed for prospective seminarians who are able to reside at the Seminary for three months.</p>	<ul style="list-style-type: none"> • The three months discernment period has been implemented for four St Charles seminarians, including Thomas, Matthew, Daniel and Vivek. 	<ul style="list-style-type: none"> • Continue the three months discernment period for the 2024 year.

SUSTAINING THOSE DISCERNING VOCATIONS



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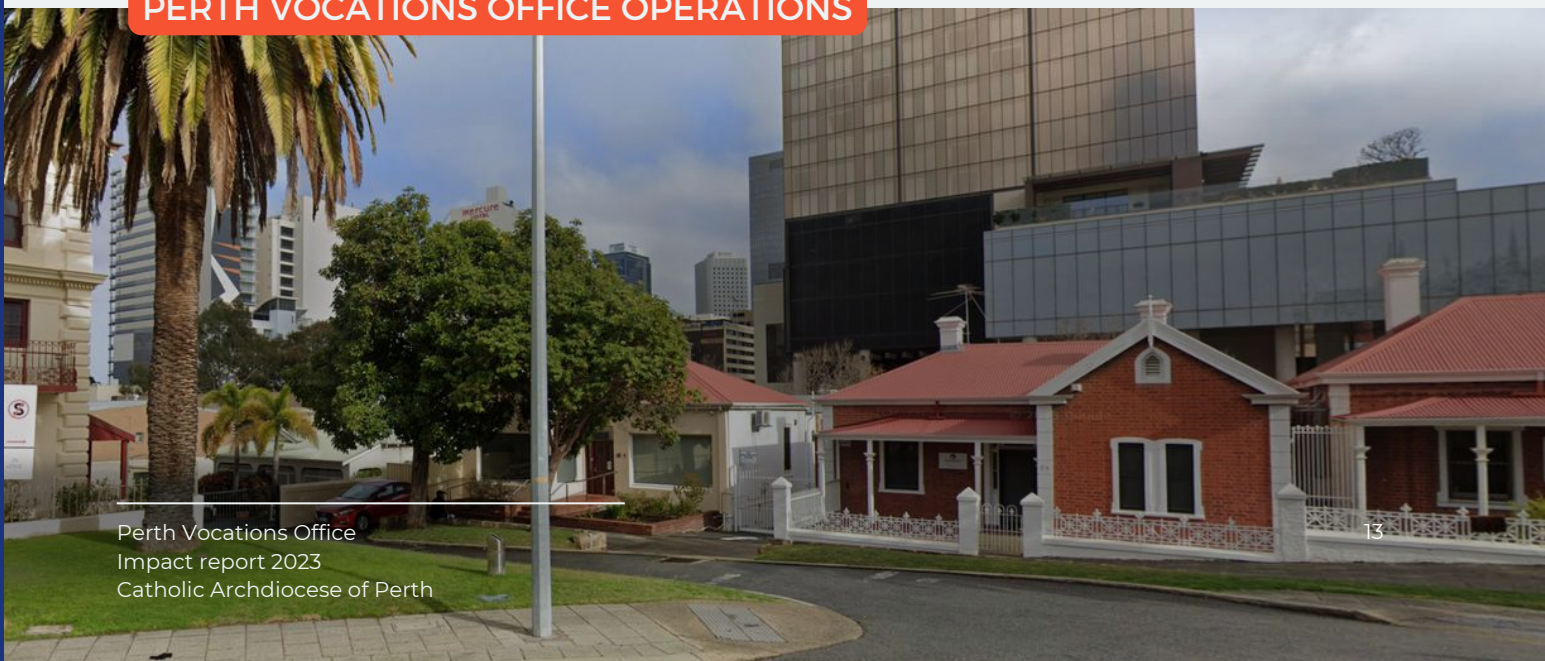
VOCATIONS OFFICE OPERATIONS

One of the main tasks for the Vocations Office for the year 2023 is to create a strong foundation of policies, procedures and ways of operating.

By cementing these details, the Vocations Office will have longevity for future administrators and operations.

FOCUS	2023 ACHIEVEMENTS	2024 PLANS
<p>Budget:</p> <p>Formal budget submission in consultation with the Archdiocesan Finance team to fund 2024 office operations.</p>	<ul style="list-style-type: none"> Completed a zero-based budget for 2024. Firmed up premises and assumptions that can be reused for future budgeting exercises. 	<ul style="list-style-type: none"> Regular expenses vs budget reviews during the year to track progress and any adjustments necessary. Prepare and firm up 2025 plans, premises and assumptions needed to develop the 2025 budget before deadlines set.
<p>Physical office set-up :</p> <p>Setting up the Vocations Office at 21 Victoria Square for internal work for the Vocations and external engagements with community.</p>	<ul style="list-style-type: none"> Ergonomic and functional office furniture ordered, delivered and installed. Computing workstations upgraded to enable the Vocations Director and Coordinator and any visitor to work efficiently and effectively. 	<ul style="list-style-type: none"> After half of year of operations, to review if changes are required to the working environment.

PERTH VOCATIONS OFFICE OPERATIONS



FOCUS	2023 ACHIEVEMENTS	2024 PLANS
<p>Database CRM for stakeholders :</p> <p>Ensuring that contact details of stakeholders are recorded and follows Information Governance and Safeguarding policies.</p>	<ul style="list-style-type: none"> Adopted a temporary solution to keep track of all the new contacts and relationships forged in 2023. 	<ul style="list-style-type: none"> Research and review possible solutions for a permanent database or CRM for stakeholders of the Vocations Office.
<p>Policies and procedures:</p> <p>Office specific policies and procedures to be investigate and cross references against existing or planned suite of policies drafted.</p>	<ul style="list-style-type: none"> Reached out to key stakeholders of the Vocations Office to determine the processes, policies and procedures that should be put in place for a fully operational Vocations Office. 	<ul style="list-style-type: none"> Consult and confer with other Vocations Offices in Australia to benchmark the Perth Vocations with the view of understanding best practices and areas where further improvements are needed.
<p>Vocations Coordinator appointment:</p> <p>A part time Vocations Coordinator to support the implementation of the Vocations Strategic Plan.</p>	<ul style="list-style-type: none"> Vocations Coordinator position advertised and recruitment process saw the appointment of Jet Bautista as Vocations Coordinator in September 2023. Jet brings with him knowledge and familiarity of the Archdiocese as a volunteer and CAPAC staff. 	<ul style="list-style-type: none"> Vocations Coordinator to continue implementing the 2024 Strategic Plan and supporting Vocations Director.
<p>Vocations Committee and Charter:</p> <p>Vocations Committee is engaged to provide advice and support to Vocations Director.</p>	<ul style="list-style-type: none"> One meeting with three committee members conducted in September 2023. End of year committee meeting conducted in November 2023. Committee Charter drafted and circulated to Committee members for feedback. 	<ul style="list-style-type: none"> Vocations Committee regular meetings scheduled for the 2024 year. Charter finalised. Full committee membership to be established, representative to implementation of Strategic Plan.
<p>Vocations Office Mandate:</p> <p>Ensure that the Vocations Office operates under the approved mandate.</p>	<ul style="list-style-type: none"> Vocations Office mandate (Appendix 4) provided to Vocations team and committee members for information. 	<ul style="list-style-type: none"> Vocations team members will review activities and strategic plan to ensure compliance with Vocations Mandate.

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APPENDIX 1: VOCATIONS OFFICE COLLATERAL

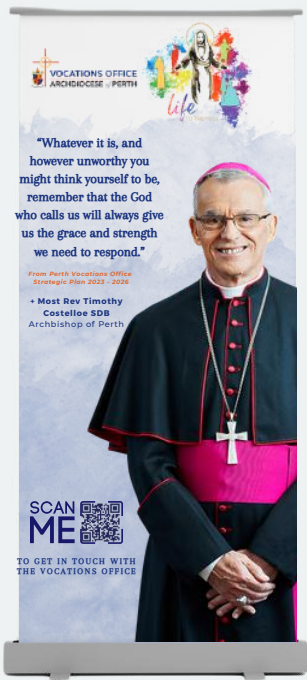
As part of the "Life to the full (Jn 10:10)" messaging of the Perth Vocations Office, we have subtly given importance to all types of vocations, hoping to cast the net of God's vineyard as wide as possible and to encourage all people to take part of the nurturing and in cultivating the culture of vocations in every family and parish community. This has been reflected in the new Vocations website and materials, as shown below:



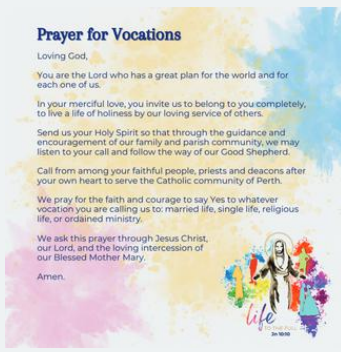
View Perth Vocations website



Vocations Calling Card



Vocations pull-up banners

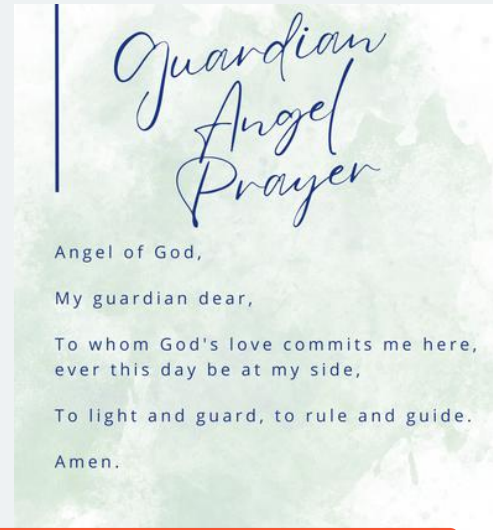
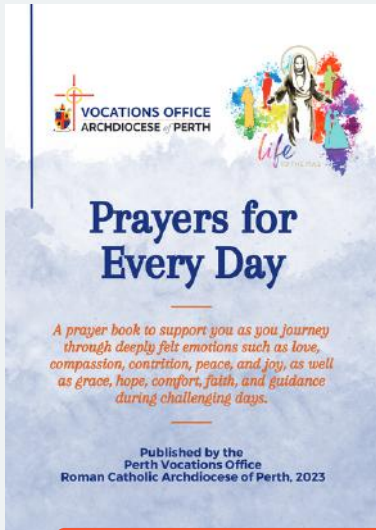


Prayer for Vocations Card and book marks



Perth Vocations Tote Bags

APPENDIX 1: VOCATIONS OFFICE COLLATERAL



42 pages of Vocations Prayer Booklet with prayers from National Evangelisation Centre



Vocations tri-fold brochure



Vocations Office Strategic Plan



Vocations polo shirts

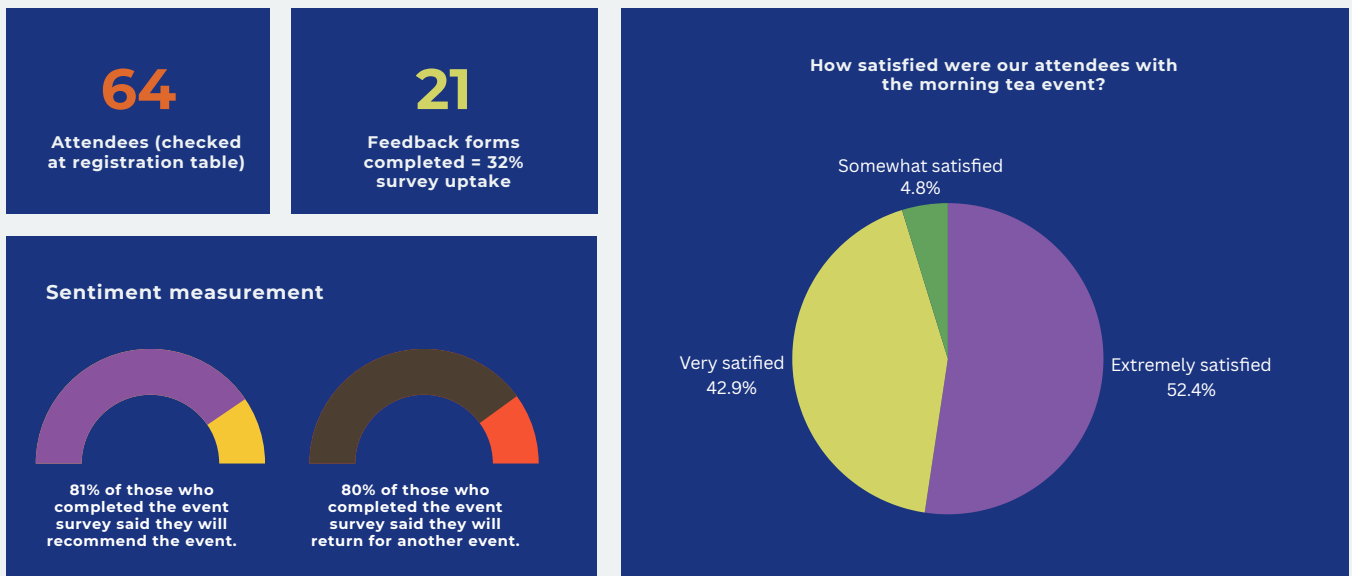
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APPENDIX 2: PERTH VOCATIONS MORNING TEA SURVEY RESULTS

On Saturday 7 October 2023, the Perth Vocations Office held its inaugural morning tea event with a conference focus. The half day event featured:

TIME	ACTIVITIES
10am	<ul style="list-style-type: none"> Morning Tea (self serve, mingling and viewing Vocations Strategic Plan, Prayer Booklet and other information materials with “Life to the Full” messaging).
10.30am	<ul style="list-style-type: none"> Breakout session - guests were invited to attend one workshop and swap over to other in 45mins time. <ul style="list-style-type: none"> Workshop 1: Vocations in Ordained Ministry and Religious Life with Fr Sean Fernandez, Fr Israel Quirit and Sr Luka. (Facilitated by Vivek). Workshop 2: Vocations in Everyday Life with Adam Phillips (CYM) and Grace Kurniawan (WACMRO). (Facilitated by Jhee).
11.15am	<ul style="list-style-type: none"> Workshop swap over
12pm	<ul style="list-style-type: none"> Final prayer, thank you’s and close
12.30pm	<ul style="list-style-type: none"> Free St Mary’s Cathedral Tour (led by experienced volunteer, Carol Wright)

Feedback to the event was very positive and summarised below:



APPENDIX 2: PERTH VOCATIONS MORNING TEA SURVEY RESULTS

The following were responses to what many liked about the Perth Vocations morning tea event:

Meeting up with other priest and religious and to share our faith with young people.

THE VARIETY OF SPEAKERS AND THE FACT THAT THE EVENT WAS VERY CASUAL.

talks, q&a, community, chance to catch up with familiar faces in the perth catholic community.

I really like the discussion and the break-out sessions.

Reminded me of why I am a volunteer now.

Meeting diverse people of faith

Talking about Vocations with Fr Sean, Fr Israel and Sister Luka. I can reflect on my vocation similar to what their vocations like.

THE TALKS (X2)

Friendly feel, comprehensively prepared, catered for, and very kindly and warmly presented throughout. I really enjoyed the tour of the cathedral too, brilliantly done!!

I LIKED HOW THE SPEAKERS SHARED THEIR OWN JOURNEY TO GOD'S CALLING AND HOW THEY EXPLAINED THEIR YES TO IT.

The sharing about laity consecrated life

Getting to know the other religious and lay movement in our archdiocese.

Listening from the guests sharing their vocation.

Inviting and giving a talk from different vocations.

Very interesting range of speakers with inspiring stories of their faith journey and their call to vocation.

Listening to the vocational call of each person.

The food and the people who talked about their vocation.

Variety of speakers / Division into smaller groups in order to listen to everyone.

The following were responses to what many would like to see for future Morning Tea events with the Vocations office:

Thank you - maybe just to keep going?! 🙌😊

None of the moment. We'll need time to reflect.

More people talking about seminary life.

smaller group discussions could be great so that people could not only listen and ask questions to the guests but make conversation among themselves in a dynamic way.

I WOULD SAY SPEAK MORE ON THE IMPORTANCE OF THE ROLES. FIGURE OUT A WAY TO REACH DEEPER THAN THE SURFACE LEVEL ON GIVING YOUR LIFE. OF COURSE IN ITS TIME BUT TO DELVE INTO THESE ROLES IN THE CHURCH. ALSO MAYBE BRINGING IN A MARRIED COUPLE.

Do more often. It is good to have this quite often, for example, once a month.

INVITE MORE YOUNG PEOPLE SO THAT THEY COULD EXPLORE THEIR VOCATION AND DISCOVER GOD'S LOVING PLAN.

So grateful for the organisers for such a beautiful and inspiring gathering.

Discussions on "We say we put God first, but why? That's what is important. To be given a sincere answer. What has God done in our lives?"

More informal chats? Was pretty good already. More holy things, prayers, Jesus.

Good to share with powerpoints of each person's mission works.

Include midday psalms

APPENDIX 3: PERTH VOCATIONS 2024 ACTIVITIES CALENDAR SNAPSHOT

Below is a snapshot of the calendar of activities for the Perth Vocations Office 2024 calendar year, to further advance our strategic initiatives in providing support for anyone seeking to act on their Vocations to God’s unique call. Note a “live” version of this calendar is kept up to date by the Vocations Office to reflect changes that might occur.

<p>January 2024</p> <ul style="list-style-type: none"> • Fortnightly Vocations team meetings • UNDA Plunge-in event collaboration • Seminarian wellbeing event preparation 	<p>February</p> <ul style="list-style-type: none"> • Fortnightly Vocations team meetings • UNDA Plunge-in event collaboration • Seminarian wellbeing event implementation: High Tea with the Curia • Vocations committee meeting • Humilitas Summer edition (TBC) 	<p>March</p> <ul style="list-style-type: none"> • Fortnightly Vocations meetings • UNDA Plunge-in event collaboration • Common Ground with CYM collaboration • Vocations parish visit • Strategic discussions with UNDA, CYM and CEWA • Clergy Morning Tea (TBC)
<p>April</p> <ul style="list-style-type: none"> • Fortnightly Vocations team meetings • UNDA Plunge-in event collaboration • Common Ground CYM • Seminarian wellbeing event: Amazing Race • Seminarian storytelling: Redemptoris Mater • Vocations Parish Visit 	<p>May</p> <ul style="list-style-type: none"> • Fortnightly Vocations team meetings • UNDA Plunge-in event collaboration • Common Ground CYM • Vocations Parish Visit • Vocations Launch event - evening event • Vocations Magazine edition 1 • St Charles Inquiry Day (TBC) 	<p>June</p> <ul style="list-style-type: none"> • Fortnightly Vocations team meetings • UNDA Plunge-in event collaboration • Common Ground CYM • Vocations Parish Visit • Vocations committee meeting • Seminarian wellbeing event: theatre and tea • Humilitas Winter edition (TBC)
<p>July</p> <ul style="list-style-type: none"> • Fortnightly Vocations team meetings • UNDA Plunge-in event collaboration • Common Ground CYM • Vocations Parish Visit • Vocations afternoon tea • Clergy morning tea (TBC) 	<p>August</p> <ul style="list-style-type: none"> • Fortnightly Vocations team meetings • UNDA Plunge-in event collaboration • Common Ground CYM • Vocations Parish Visit • National Vocations Awareness Week • Seminarian wellbeing: soccer competition 	<p>September</p> <ul style="list-style-type: none"> • Fortnightly Vocations team meetings • UNDA Plunge-in event collaboration • Common Ground CYM • Vocations Parish Visit • St Charles Inquiry Day (TBC) • Humilitas Spring edition (TBC)
<p>October</p> <ul style="list-style-type: none"> • Fortnightly Vocations team meetings • UNDA Plunge-in event collaboration • Common Ground CYM • Vocations Parish Visit • Seminarian wellbeing: lunch with elderly priests 	<p>November</p> <ul style="list-style-type: none"> • Fortnightly Vocations team meetings • UNDA Plunge-in event collaboration • Common Ground CYM • Vocations Parish Visit • Committee meeting • Vocations Magazine edition 2 • 2024 Vocations Impact Report 	<p>December</p> <ul style="list-style-type: none"> • Fortnightly Vocations team meetings • UNDA Plunge-in event collaboration • Common Ground CYM

Vocations Office Mandate

Mandate given by the Archbishop

- The Vocations Office of the Archdiocese of Perth is established to cultivate a culture of vocation based on Jesus' mandate to "Go therefore and make disciples of all nations" (Mt 28:19) and "Do this in remembrance of me" (Lk 22:19; cf. 1 Cor 11:24). To fulfill Jesus' mandate, we need all the faithful to nurture God's call through their prayers and encouragement; so that every person may have the courage to say Yes to wherever God is calling them to be – married life, single blessedness, religious life, or the ordained ministry.

Purpose

- The purpose of the Vocations Office is to support anyone seeking a mature relationship with Christ, particularly those who are suitable for the priesthood/ordained ministry or religious life. The office will undertake the following:
 - Promote a culture of vocation within the Archdiocese of Perth, primarily in the parishes, schools, universities, Catholic agencies, and multicultural communities.
 - Ensure there are sufficient and appropriate initiatives to guide, encourage, and nourish people who are exploring and discerning where God is calling them.
 - Collaborate with other dioceses in Western Australia and other states to promote a national awareness of vocations.
 - Provide advice and practical guidance to enable projects and initiatives to be successfully implemented in accordance with the purpose of the Vocations Office.
 - Support prospective candidates in their practical enquiry to enter St. Charles' Seminary and ensuring that they complete the necessary requirements prior to entry to the seminary.
 - Ensure that candidates have a holistic idea of the Seminary formation programme, taking Ratio Fundamentalibus Institutionis Sacerdotalis and Pastores Dabo Vobis as reference points.

Incorporated Status

- Simple Unincorporated Entity.

Vocations Director

- The Vocations Director is appointed by the Archbishop to manage the Vocations Office and to engage in other activities relating to Vocations in the Archdiocesan as directed by the Archbishop. The Vocations Director reports to the Vicar for Clergy.

Delegated Employing Authority

- Financial Administrator, Archdiocese of Perth.

Term of Mandate

- The Mandate is for a period of five years from March 2021.

Number of Staff

- 1 Part Time Religious
- 1 Part Time Coordinator

ACNC Registration

- Part of Archdiocese of Perth registration

Charitable Tax Concession Status

- Public Benevolent Institution: No
- Deductible gift recipient Status: No

Funding Source

- Funded by Archdiocese of Perth

Financials: Externally Audited/Internally Reviewed

- Internally Reviewed by CAPAC Accounts Team



PERTH VOCATIONS OFFICE IMPACT REPORT 2023

Thank you for reading and for supporting the
Perth Vocations Office

 21 Victoria Square, Perth 6000

 08 9220 5901

 vocations@perthcatholic.org.au

 @perthvocations

 @perthvocationsoffice

 perthvocations.org.au





Vocations polo shirts in navy and white options and the Vocations Office crest and "life to the full" logo.



Vocations Office Strategic Plan

COLLECTION OF PHOTOS - PERTH VOCATIONS OFFICE 2023





Archdiocese of Perth

Vocations Committee Charter v1.2

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1. Document Control, Status & Approval

Date	Vers	Doc Status	Details of Changes	Author / Approver
25/04/22	0.1	Draft	First Draft	Jet B
31/04/22	0.2	Draft	After discussions with Fr Israel	Jet B
3/8/2023	1.0	Final	Final version for approval	Jet B
3/9/2023	1.1	Rev	Revisions made before approval	Jet B

2. Validity, Scope, and Definitions

2.1. Validity

- 2.1.1. This Vocations Committee is valid by virtue of the appointment of the Vocations Director and co-terminus with his tenure, and
- 2.1.2. Remains in place as deemed by the Vocations Director, who can decide to disband the Committee, with the approval of the Archbishop or his representative..

2.2. Scope and definitions

- 2.2.1. The main role of the Committee is to assist and/or advise the Vocations Director in his role.
- 2.2.2. This Charter sets out the functions, powers, duties, and responsibilities of the Vocations Committee.
- 2.2.3. In this Charter, the following terms mean the following:

Terms	Description
ADP	Archdiocese of Perth
Archbishop	The Archbishop of Perth
Director	Vocations Director and who chairs the committee meetings
Members	Members of the Committee
Vocations Committee	Advisory members to assist the Vocations Director's role.
Representative	Archbishop's representative acting on his behalf.
Strategic Initiatives	Activities within the Archdiocese that promote the culture of vocations.
Vocations Coordinator	A staff of the Vocations Office reporting to the Vocations Director, responsible for day-to-day operations and coordinates the projects and initiatives of the Vocations Office.

3. Vocations Committee

3.1. Purpose of the Vocations Committee

- 3.1.1. The Vocations Committee is responsible for the following:
- Providing advice to the Vocations Director when requested
 - Attending Vocations Committee meetings
 - Reviewing and proposing improvements of Vocations projects and initiatives
 - Reviewing and proposing improvements in the operations and administration of the Vocations Office
- 3.1.2. **Advisory Role** - The Vocations Committee has a purely advisory role, unless the Vocations Director decides to delegate his authority and mandate to specific members of the committee.
- 3.1.3. **Vocations Committee Meeting Attendees** - Unless exempted explicitly by the Vocations Director, all members of the Vocations Committee are required to attend all meetings called by the Vocations Director. These meetings would be where members are to provide advice and guidance to the Vocations Office.
- 3.1.4. **Vocations Projects Oversight** - The Vocations Committee will review on-going and proposed projects for the purpose of suggesting improvements in the development and execution of vocation projects.
- 3.1.5. **Vocations Office Oversight** - The Vocations Committee will review the operations and administration of the Vocations Office for the purpose of providing suggestions and recommendations to improve the office.

3.2. Frequency of Meetings

- 3.2.1. **Meeting Frequency:** The Vocations Committee will meet at least six times a year and held at the location agreed by the committee.
- 3.2.2. **Standing Agenda:** The Vocations Director is responsible for the meeting agenda but may delegate its preparation and distribution. The following are included in all meetings:

No	Description
a.	Meeting Objectives – What is the purpose of the meeting?
b.	What were accomplished since the last meeting?
c.	Present foreseen roadblocks and risks – What are the possible major or minor components that hinders the initiative activities from running smoothly? What are the new and known blockages that needs attention?
d.	Review of the initiatives – Discuss the possible forthcoming activities.

e.	Budget and resource utilisation – What is the budget of a particular activity and how should we run it?
f.	Decisions – What decisions need to be made?

- 3.2.3. Minutes & Reports: The Vocations Office Coordinator or a member assigned by the Vocations Director is responsible for the preparation and distribution of the meeting invitations, agenda, minutes and other reports. The following are the basic parts of the minutes:

No	Description
a.	Meeting basics, e.g., name, place, date & time
b.	List of meeting participants
c.	Meeting Purpose
d.	Agenda Items
e.	Action and Decision Logs
f.	Next meeting date and place
g.	Documents to be included in the meeting report

3.3. Composition of the Vocations Committee

- 3.3.1. The Vocations Committee will be composed of 8 members including the Vocations Director. Diversity in membership would be a serious consideration in the composition of the Vocations Committee members.
- 3.3.2. If the Committee needs additional members, nominations will be received from the current Committee members themselves. Final selection will be done by the Vocations Director.
- 3.3.3. The current membership of the Committee can be found in Appendix I. This appendix shall be updated when changes to the Committee are made.

e.	Budget and resource utilisation – What is the budget of a particular activity and how should we run it?
f.	Decisions – What decisions need to be made?

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4. Decision Making

4.1. Consensus

No	Description
a.	Wherever possible, the decisions of the Vocations Committee will be made by consensus.
b.	Where this is not possible, decisions will be made by the Vocations Director after a consultation with the Archbishop (or his representative).

5. (Re)-appointment, Term, and Resignation

5.1. Appointment and Term

- 5.1.1. The Vocations Director is appointed directly by the Archbishop.
- 5.1.2. The Vocations Committee members are nominated and approved by the Vocations Director.
- 5.1.3. The Vocations Director is normally appointed for a three (3) year term but subject to extension.
- 5.1.4. Vocations Committee Members have no set terms and can be reappointed.

5.2. Resignations

- 5.2.1. All members of the Vocations Committee can opt to resign.
- 5.2.2. Vacancies from resignations will be replaced through recommendations of the members and approved by the Director.

6. Amendment

6.1. Amendment

- 6.1.1. This Committee Charter may be amended by the Vocations Director and would need approval from the Archbishop before the changes take effect.

7. Governing law

7.1. Governing Law

7.1.1. This Charter shall be governed by and construed in accordance with the laws of the state of Western Australia.

7.2. Consistency

7.2.1. This Charter is based on the policies and charters governing the Archdiocese of Perth. In the event of inconsistency between this present Charter and the Archdiocese of Perth governing regulations and rules, the latter shall prevail.

8. Publication

8.1. Official Publication

8.1.1. This Charter is published on the ADP Intranet: xxxxxxxxxxxxxxxxxxxxxxx

Appendix I

Vocations Committee Membership

Effectivity Date: 01 January 2024

Role	Name
Vocations Director	Rev Fr Israel Quirit
Member	
Member	
Member	
Member	
Member	
Member	
Member	